



EXECUTIVE DIRECTOR

The Maine Recreation and Park Association is seeking a qualified individual to serve as Executive Director. This position reports to the MRPA Board of Directors and is responsible for recommending and participating in the formulation of the Association policies, execution of its business and in the development and maintenance of its organizational relationships. The Maine Recreation and Park Association is an organization comprised of professionals, students, commercial businesses and citizen volunteers who are dedicated to the promotion of quality parks, recreation, therapeutic and open space services for the people of Maine.

A bachelor's degree in leisure, recreation and/or parks, business, or closely related field of study is required; master's degree preferred. A minimum of five years progressive experience in responsibilities including, but not limited to: recruiting, training, developing and supervising full and part time staff and volunteers; budget development and oversight, developing and managing advisory boards; developing and marketing promotional and educational programs and services; lobbying or working within a legislative environment; conference management. Excellent written and oral communication skills are essential. Basic computer proficiency is also desirable. Association management experience, preferred. Certified Association Executive and Certified Parks and Recreation Professional status encouraged. This is a negotiated, part-time, contractual position.

To apply, please submit a letter of interest, resume, and at least 3 personal/professional references to: Cindy Hazelton, President MRPA, Gorham Recreation Department, 75 South Street, Suite One, Gorham, ME 04038 or via email to chazelton@gorham.me.us. The deadline for all applications is the close of business on Monday, August 24.